



Dear Patient,

Congratulations on the impending addition to your family. While we realize there are many things on your mind at this time, we would like to give you some general information on our billing policies and procedures.

Our business office will bill your insurance company directly if you provide us with complete insurance information. We also need your signed authorization to receive reimbursement directly from them.

If an insurance company that we have a contract with covers you, you will not receive a statement from our office until your insurance has paid their portion. Then, any balance remaining is your responsibility.

If an insurance company that we do not have a contract with covers you, you will receive a statement indicating the total charges incurred during a billing cycle. You should receive an explanation of benefits from your insurance carrier when they reimburse our clinic. It will tell you what they have paid and what is your responsibility.

If you are uninsured, one of our business office employees can assist you in setting up a payment plan so your account is paid in a timely manner. Regular monthly payments on your account are required.

We can assist you if insurance problems occur. However please be aware that it is your responsibility to know and understand your coverage/benefit limitations.

We thank you for entrusting your health care to Partners. Please feel free to contact our business office at 651-747-3238 with any concerns or questions.

PARTNERS OBSTETRICS & GYNECOLOGY, PA